

## **Technology Advisory Committee**

### **Meeting Minutes**

**December 13, 2007**

The Technology Advisory Committee met on December 13, 2007 in City Hall, Council Chambers.

#### **I. Call to Order**

The meeting was called to order at 10:05 a.m.

#### **II. Roll Call**

☒ Chris Price – Chair

☒ Mark Farr

☒ Oakel Hardy

☒ Mike Jamerson

☒ Mark McHolland

☒ Georgia Miller

☒ Steve Baker

☒ Jim Hartsook

#### **Invited Guests:**

Brent Engle (InfoComm), John Conley (Smithville), Colin x (Smithville), x, x (Smithville)

#### **Other Attendees:**

Stan Gamso, Counsel

#### **III. Open Issues**

##### **a) Smithville update/conduit expansion – John Conley/Oakel Hardy –**

Smithville reported that a check for their monthly fee commitment had been issued to the City in the amount \$1,900.00.

With respect to continuing sales, Smithville reports that they have been working with IUPUC and expect to have a new contract with them in January of 2008. In addition, they had a conversation with Cummins on a possible 45MB Internet uplink and on a point to point service. They are very enthusiastic about the Cummins prospect long term, but recognize that Cummins have contracts in place already with 2 years left to run.

With respect to construction, they report they are working with Steve Ruble to finalize a blanket bond so that they do not have to seek a bond for each piece of work.

Smithville's representatives also questioned the possibility of commencing construction for the additional legs in the phase II project so that they might capitalize on potential customers, and then at some point, sell that conduit system to the City of Columbus. After a general discussion on the topic, the chairman indicated that this was something that would need to be considered by TAC's counsel and by counsel for the City.

b) Wireless RFP – Chris Price

Oakel and Chris met with the Columbus Fire Department, the Columbus Police Department, and Keith Reeves of City Utilities in an effort to assess each entity's needs and coverage availability for wireless service in the community. The chairman reported that he had hoped that the coverage criteria would have been established by year end, but it does not appear that goal can be accomplished. Chris thanked Brent for preparing an asset list based upon the information that the subcommittee had received.

Mike Jamerson provided a list of schools to the sub-committee. Steve Baker reported that he would attempt to obtain a list of available assets from the hospital.

Oakel and Chris are to speak with Duke Energy about the possibility of using city light poles as antenna sources.

The chairman indicated that further discussion on city coverage and gaps in coverage will be presented at the January meeting. Chris also stated that he thought the initial wireless plan that TAC develops should be focused first and foremost on public safety and providing citywide coverage. After that is established, then commercial services should be considered.

c) Governance Update – Mike Jamerson

The governance sub-committee consists of Georgia, Mark, Oakel and Mike. This group met last week and the sub-committee chairman, Mike Jamerson, presented a one-page handout to the Committee for consideration. Mike took Committee members through a discussion of the sub-committee's activities in developing the CIO role, factors necessary for success of that individual, reporting structure, and expected outcomes and results.

Following the presentation, the Committee had a discussion over the role of the CIO and the need to have an individual connected closely with the community for this full-time position. Also discussed was the matter of the amount of money that would be available for this particular role.

Georgia reported that the sub-committee was open to and would welcome further input, recommendations and discussion from the Committee.

Chairman Price suggested that once the sub-committee presented a fully-developed criteria for the CIO role, the criteria should be presented to the Mayor and the City Council for consideration. Following that, the criteria for credentials and funding should be considered.

Oakel commented that he thought the Heritage Fund might offer a funding opportunity for this role. There was subsequent discussion by the Committee members about the funding for this particular role and how the funding should be accomplished. Georgia commented that she thought the better approach would be to develop the need for the CIO, more fully explore the possibilities of having that individual or that role play a bigger part in telecommunications needs of the community, and then look at a funding model. This recommendation was met enthusiastically by the Committee.

Following further discussion on the criteria, the needs, and funding possibilities, the chairman then asked representatives of Smithville if they had any knowledge of a similar role in any of the communities in which they had a presence. They advised that Bloomington had a person who had acted similarly to the Committee's concept. However they believe now that that role had migrated into a city service function that was much more limited as to Bloomington's needs.

#### IV. Approval of Minutes from Prior Meeting

##### Review of November Meeting Minutes:

The Committee examined the November meeting minutes. The only change was correcting the spelling of Brent Engle's name. Concluding the correction from Brett to Brent, the chairman sought a motion to accept the minutes. Oakel moved to approve, and Mark seconded the motion. Upon unanimous voice vote, the November meetings were approved.

#### V. New Business

##### a) Counsel's Fee:

Counsel's fee statement for November was examined, and the chairman called for a motion to approve. Mark moved and Oakel seconded the motion to approve counsel's fee statement. Motion carried, and counsel's claim for fees was approved unanimously.

##### b) Fiber Extension to City Utilities:

Oakel reported that the fiber extension to City Utilities is 50% completed. He will be providing an update next month.

##### c) InfoComm Contract Review for Wirelss Support:

Chairman Price reported that he had received a draft contract from Infocom for

the extension of services. He reported that the TAC had utilized all of Infocom's contract at this juncture, and it was anticipated that an additional contract extension should be granted for development and review of the wireless RFP. He also apologized to the Committee that the contract had not been fully disseminated to the members of the Committee, but he did report that the contract was the same as prior Infocom contracts for wireless services with the addition of the proposed sum of monies in the amount \$10,842.00.

Committee members generally discussed the extension and agreed that it was not necessary to examine the full contract. Based upon the representations of the chairman, Georgia moved to accept the adoption and recommendation of approval of the InfoComm extension. Oakel seconded the motion. Motion carried unanimously.

d) Right-of-way ordinance:

There was general discussion by the Committee members with respect to the development of a right-of-way ordinance. Jim Hartsook reported that he thought with the U.S. 31 upgrade that there had been some discussion with regard to such an ordinance. The Committee members were unclear as to the status.

Mark Farr and Jim Hartsook agreed to speak with the City Engineer's office and also to look at the most recent subdivision ordinance.

e) Other business:

Brent Engle reported that the TAC website is currently not up to date, and the chairman requested that he address updating it.

VI. Adjournment

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Stanley A. Gamso, Counsel